



Poster Presentation Author Guidelines

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1. Basic Information

Dear Author,

your abstract has been accepted as **poster presentation** by the Program Committee. Please refer to the following suggestions for preparation of your presentation.

Your poster will be distributed after the conference as file.

Make sure to consider your internal workflow to get your publication permission.

For any question please contact the Program Committee:

Martin Schellenberger / Jochen Kinauer // E-Mail: progcom@apcm-europe.eu

Stay informed - please have a look at www.apcm-europe.eu regularly.

2. Poster

Poster Announcement

The apc|m conference will be held as a **on-site** conference.

All poster presenter on site in Hamburg will give their presentation live in front of the audience.

There will be a **poster announcement** at Tuesday afternoon. Every poster presenter will have the opportunity to present the tenor of his poster using **one slide** for about **2 minutes**.

Please use the **poster announcement template** to prepare this one slide and show clearly:

- Poster title and Poster number
- Authors and affiliation
- Motivation / Purpose of your contribution
- Description of the approach
- Innovation of this approach
- Achieved results of your work

Your Poster for the Poster session

The purpose of a poster presentation is to use a display (poster board) to summarize the study described in your abstract. The dedicated poster session allows the presenter (that's you) the opportunity to discuss your work and answer questions.

You must bring your own hard copy of the poster with you to the conference. Poster stripes will be available which can be used to paste your presentation to the poster board.

On the poster board, that will be provided for you, a **portrait oriented** poster of **A0 size** (84 cm x 119 cm) can be placed easily.

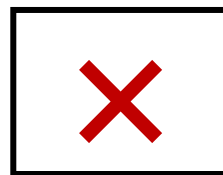
Please, do not use single A4 or US letter size sheets to conduct your poster!

To be recognized as poster author, it is helpful, to **include a photo of yourself in your poster**.

Please mind: The authors are requested to be available at their poster for questions and answers during the poster session.

Design a poster for the poster exhibition:

- Poster size A1 (**portrait**)
- File type: png (jpg, tif)



Your poster material will be published via download in PDF format.

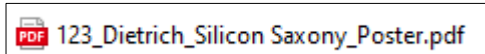
File Format

Please send your files in following formats:

1. One slide in PDF format for **poster announcement, using the poster announcement template**
2. Your poster files in **PDF** format for the **download**
3. Please use the following **file description** for your documents

Abstractnumber_surname_company_Poster or Posterslide

For Example:



Please transform your presentation into PDF format. We propose a resolution of 300dpi. Do not forget to include special fonts and check the PDF file for graphic and font faults finally.

Time Schedule

- **Poster setup:**
Tuesday, April 16, 2024 in the morning, all posters will be on display during the entire conference.
- **Poster announcement:**
Tuesday, April 16, 2024 afternoon
- **Poster session:**
The dedicated poster session is scheduled on Tuesday afternoon, just after the poster announcement and on Wednesday in a longer break. The authors are requested to be available at their posters for Q / A.
- **Poster teardown:**
Thursday, April 18, 2024, after the end of the conference

3. Publication Permission Form

Please fill in the Publication Permission Form, sign it and send it to Silicon Saxony. Please take care, your poster **will not be published without the Publication Permission Form** being received by the Program Committee.

4. Submission Deadlines

Please submit the final version of all your files, that's

File	Final Deadline
1. your poster files for the download in PDF format 2. your one-slide files for poster announcement using the template in PDF format 3. your signed publication permission form	Monday, March 17, 2024

If your files do not arrive by this date, your poster presentation may be removed from the agenda and replaced by another presenter.

Unable to attend? Please contact Silicon Saxony immediately. You may replace yourself with a co-author, if needed, however please ensure that we are informed of any changes immediately.

5. Delivery of your files

Please, use the Sharepoint link in your email. If it is not possible please send all files by **e-mail** to Silicon Saxony: event@silicon-saxony.de

6. European apc|m Conference Presentation Confidential Policy

The poster **should not contain confidential or proprietary information**. We will provide your poster via download. The conference will be held physically and all poster presentations are available as a power point presentation. The Program Committee is solely responsible for acceptance or rejection of presentations.

Please take care, posters that contain excessive marketing and insufficient technical content will be rejected, even though your abstract was accepted.

All information presented at this meeting is considered non-confidential. No material labeled confidential or proprietary (or similarly) will be presented or provided via download!

All information presented orally will also be regarded as non- confidential.

7. Anti-Trust, Confidential and Ethical Restrictions

Please refrain from discussing the following business aspects unless you have prior, written approval.

- Prices, current or future
- Prices customers pay or will pay for equipment or supplies
- Costs
- Products
- Quantity
- Customers
- Marketing plans
- Bids and unsigned contracts

We are prohibited from discussing pricing, products, manufacturing capacity, output and territories. You may discuss previous, non- confidential business relationships as a normal way to indicate your level of experience.